

Defend&Publish

Ep 60 Tips for Edited Collections – Pt. 1 Getting Started

1. Develop a clear call and distribute appropriately

- What is the purpose of your edited collection?
- What is the working title for this project?
- Where do you plan to submit it (press, series, backups)? What must go in the call that will meet the needs of this audience?
- How do you think your collection will be used and by who?
- What is the timeline for entire project (proposal review, first drafts due, etc.)?
- Where can this call be circulated?
- Can authors be invited?

2. Get a proposal first

- Ask for 150-250 word chapter proposals to review who might fit in the collection and where
- Organize proposals into yes, no, maybe and brainstorm sections or working table of contents

3. Develop clear submission guidelines for those accepted and communicate next steps

- What documentation style?
- Length of chapters?
- Single or double spaced, font, and size?
- Other style guidance?
- Rules for figures, tables, and images?
- Deadlines and how to submit?

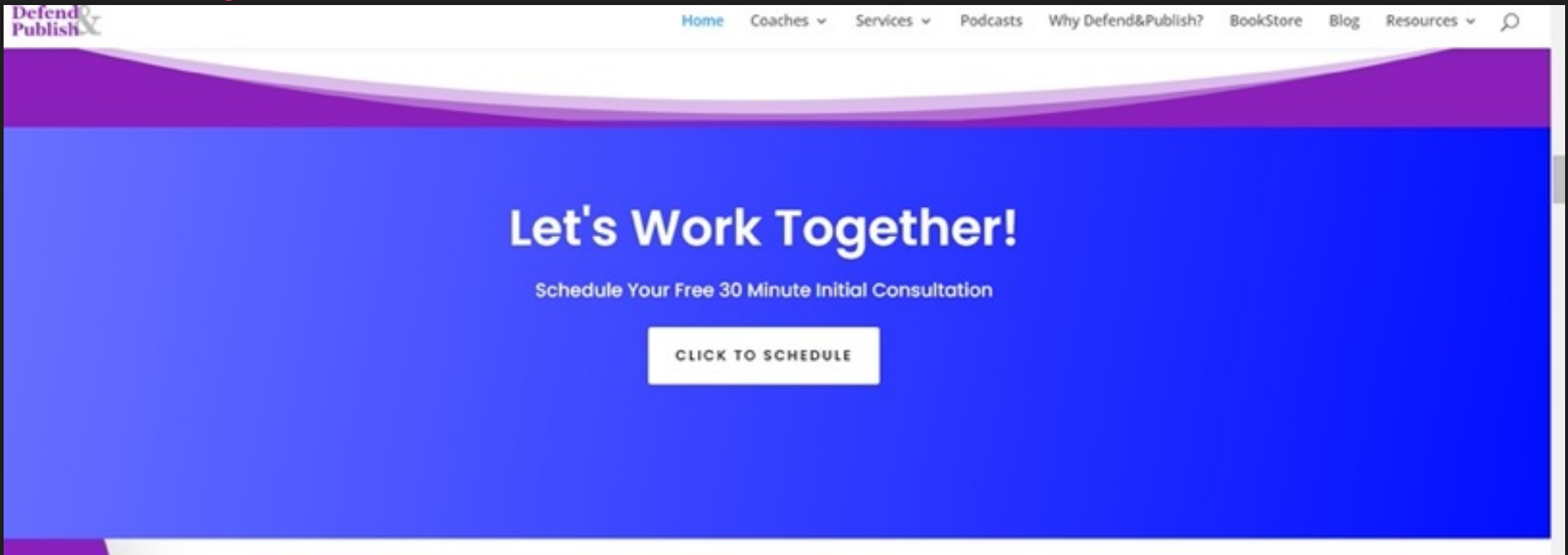
4. Design a workflow

- Where are first drafts stored, second drafts, etc.? (Google Docs? Asana?)
- Where are notes stored for all chapters?
- How are emails with contributors tracked?
- How is email communication with contributors systematized?

5. Break project into parts

- Foreword and Afterword – invite someone?
- Design table of contents based on chapters submitted and note holes (invite additional authors?)
- Organize chapters into sections
- Decide on focus for introductory chapter and concluding chapter
- Determine if other editorial material is needed (section introductions, etc.)
- Select focus for supplementary material (teaching unit, website, etc.)

Brainstorm ideas for your collection with us!



The image shows a screenshot of the Defend&Publish website. The top navigation bar includes links for Home, Coaches, Services, Podcasts, Why Defend&Publish?, BookStore, Blog, and Resources. The main content area has a blue background with a white call to action button.

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